



# Address Plus

Address Plus



**Address Plus**

---

*by TruBridge*



**Clear the way for care.**

## Address Plus

Copyright © 2025 by TruBridge.

All rights reserved. This publication is provided for the express benefit of, and use by TruBridge Client Facilities. This publication may be reproduced by TruBridge clients in limited numbers as needed for internal use only. Any use or distribution outside of this limitation is prohibited without prior written permission from TruBridge. The reception of this publication by any means (electronic, mechanical, photocopy, downloading, recording, or otherwise) constitutes acceptance of these terms.

Trademarks:

The TruBridge logo, as it appears in this document is a Trademark of TruBridge.

Limitations:

TruBridge does not make any warranty with respect to the accuracy of the information in this document. TruBridge reserves the right to make changes to the product described in this document at any time and without notice.

**Version** : 22.01

**Published** : May 2025

**TruBridge**  
54 St. Emanuel Street  
Mobile, AL 36602  
T (877) 424-1777  
trubridge.com



# Table of Contents

## Chapter 1 Introduction

Attestation Disclaimer ..... 1

## Chapter 2 Overview

## Chapter 3 Address Plus

Functionality ..... 3

Use within Electronic Forms ..... 6

---



---

# Chapter 1 Introduction

## 1.1 Attestation Disclaimer

Promoting Interoperability Program attestation confirms the use of a certified Electronic Health Record (EHR) to regulatory standards over a specified period of time. TruBridge's Promoting Interoperability Program certified products, recommended processes and supporting documentation are based on TruBridge's interpretation of the Promoting Interoperability Program regulations, technical specifications and vendor specifications provided by CMS, ONC and NIST. Each client is solely responsible for its attestation being a complete and accurate reflection of its EHR use during the attestation period and that any records needed to defend the attestation in an audit are maintained. With the exception of vendor documentation that may be required in support of a client's attestation, TruBridge bears no responsibility for attestation information submitted by the client.

## Chapter 2 Overview

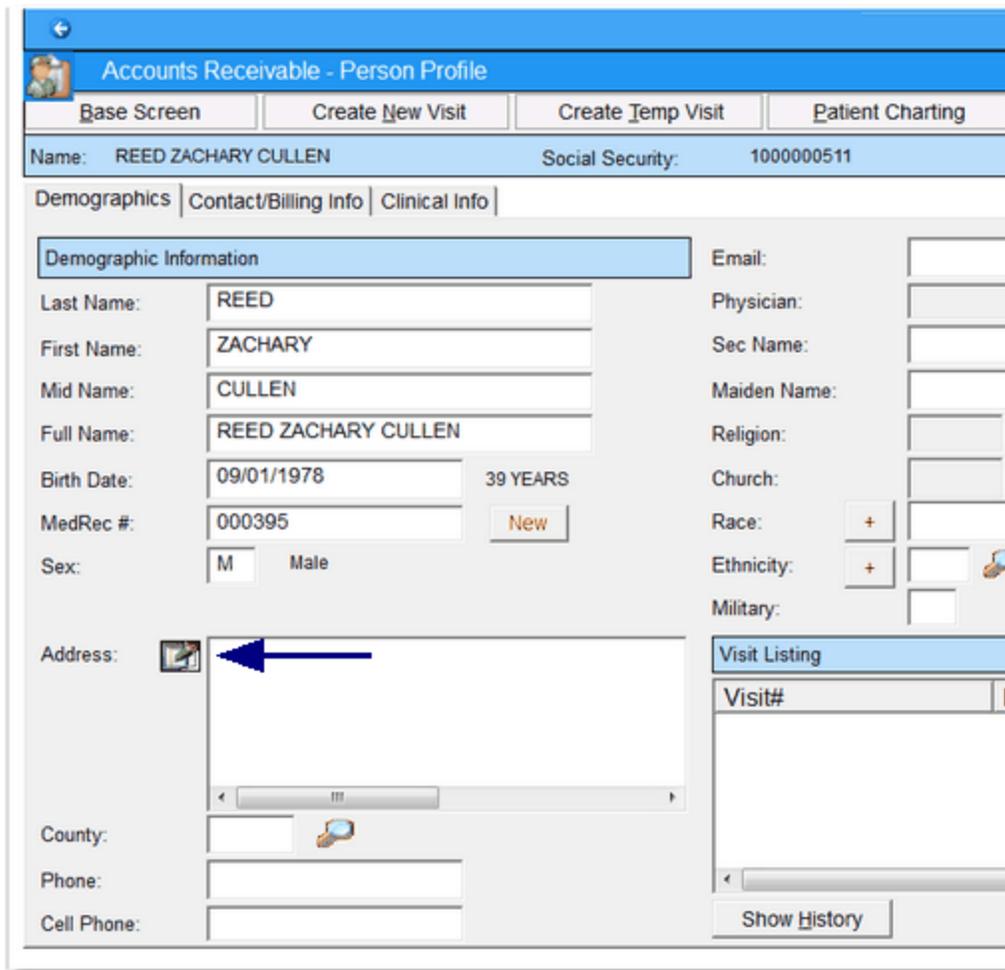
Address Plus may be used to capture a foreign address in TruBridge EHR. Address Plus is best suited for facilities outside of the United States, or whose majority of patients live outside of the United States. Address Plus will allow a country's Province/Territory and Postal Code to be easily captured, but will allow for a U.S. address to be captured as well. If using Address Plus, it will be applied to all areas of TruBridge EHR that capture and display addresses. To use the Address Plus feature, please contact a TruBridge Client Services Representative.

## Chapter 3 Address Plus

### 3.1 Functionality

There are several areas of the system where an address may be entered in Address Plus. To add an address, where applicable, select the  **Notepad** option to open the Address Edit. Below is an example of how to add the patient's address in the Patient Profile.

Select **Web Client > System Menu > Hospital Base Menu > Profile Listing > New Demographics**



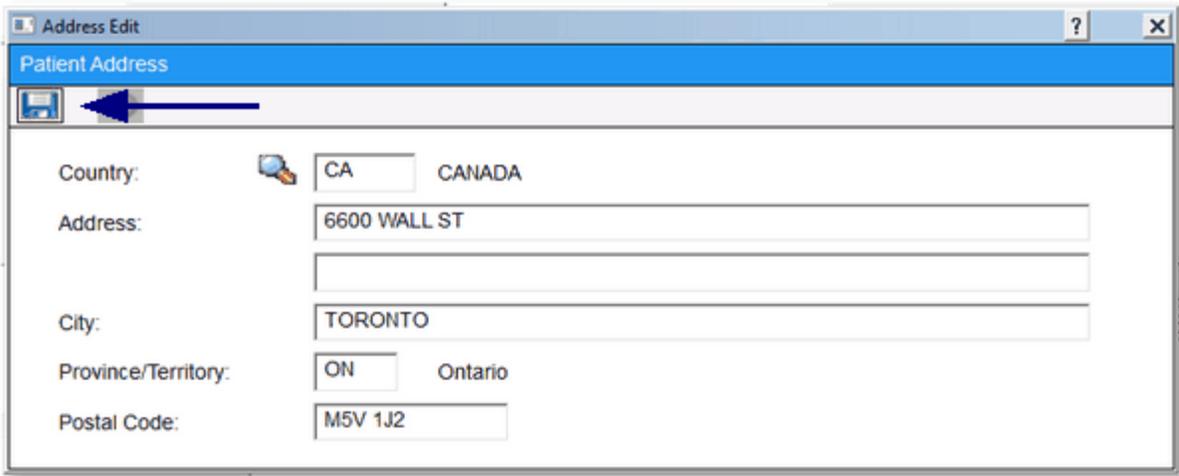
The screenshot displays the "Accounts Receivable - Person Profile" form. The patient's name is REED ZACHARY CULLEN and their Social Security number is 100000511. The form is divided into sections: Demographic Information, Contact/Billing Info, and Clinical Info. The Demographic Information section includes fields for Last Name (REED), First Name (ZACHARY), Mid Name (CULLEN), Full Name (REED ZACHARY CULLEN), Birth Date (09/01/1978, 39 YEARS), MedRec # (000395, New), Sex (M, Male), Email, Physician, Sec Name, Maiden Name, Religion, Church, Race (+), Ethnicity (+), and Military. The Address field is highlighted with a blue arrow pointing to a Notepad icon. The Contact/Billing Info section includes fields for County, Phone, and Cell Phone. The Clinical Info section includes a Visit Listing table with a "Show History" button.

Person Profile - Address Plus

The Country field will display the facility's default country, but may be changed to any other country by selecting the magnifying glass. Populate the appropriate fields and then select the  **Save** option once complete.

**NOTE:** If an existing address needs to be deleted, select the **notepad** and then select the **red X**.

Select **Web Client > System Menu > Hospital Base Menu > Profile Listing > New Demographics > Notepad Icon**



The screenshot shows a window titled "Address Edit" with a blue header bar containing "Patient Address". Below the header is a toolbar with a magnifying glass icon and a notepad icon. A blue arrow points to the magnifying glass icon. The form contains the following fields:

Country:		CA	CANADA
Address:	6600 WALL ST		
City:	TORONTO		
Province/Territory:	ON	Ontario	
Postal Code:	M5V 1J2		

Person Profile - Address Edit

The address will then display in one box.

Select **Web Client > System Menu > Hospital Base Menu > Profile Listing > New Demographics > Notepad Icon > Save**

The screenshot shows a web application window titled "Accounts Receivable - Person Profile". The window has a blue header with a back arrow and a user icon. Below the header are four tabs: "Base Screen", "Create New Visit", "Create Temp Visit", and "Patient Charting". The main content area is divided into sections. The top section shows "Name: REED ZACHARY CULLEN" and "Social Security: 100000511". Below this are three tabs: "Demographics", "Contact/Billing Info", and "Clinical Info". The "Demographics" tab is active, showing a "Demographic Information" section with fields for Last Name (REED), First Name (ZACHARY), Mid Name (CULLEN), Full Name (REED ZACHARY CULLEN), Birth Date (09/01/1978, 39 YEARS), MedRec # (000395, New), and Sex (M, Male). To the right of these fields are fields for Email, Physician, Sec Name, Maiden Name, Religion, Church, Race (+), Ethnicity (+), and Military. Below the demographic information is an "Address" section with a map icon and the address: CANADA, 6600 WALL ST, TORONTO, ON M5V 1J2. There is a dropdown menu below the address. Below the address are fields for County, Phone, and Cell Phone. On the right side of the form, there is a "Visit Listing" section with a table header "Visit#" and a "Show History" button.

Patient Profile - Address Plus

Other areas of TruBridge EHR that will reflect the Address Plus fields are as follows:

- Accounts Management - Refunds
- Accounts Payable - Checks & Special Checks
- Accounts Payable - Invoice Entry
- Accounts Payable - Purchase Orders
- Accounts Payable - Refunds & Refund Checks
- Accounts Payable - Vendor Master
- Audit Confirmations
- Collection Letters
- Demographics - Personal (Caregiver Section)
- Denial Letters
- Insurance Policy Information

- Patient Demographics - Personal Contacts
- Patient Profile - Screens
- Patient Profile - Additional Demographics
- Patient Profile - Mass Changes
- Registration ADT Screens
- Registration ADT - Additional Demographics
- Registration ADT - Copy From Profile
- Reports
- Table Maintenance
- Temporary Registration

### 3.2 Use within Electronic Forms

Links for **Patient Address**, **Patient Employer Address** and **Visit Contact** have been established under the Applications control options for Electronic Forms so that any foreign address may be updated from within an Electronic Form on a patient's chart.

When Address Plus has been activated the following Electronic Forms database codes will be disabled and the application links listed above will be used in their place:

• PATADDR1	• PATADDR2	• PATCITY
• PATSTATE	• PATZIP	• PATEMPADR1
• PATEMPAD1	• PATEMPCITY	• PATEMPST
• PATEMPZIP	• PATEMRAD1	• PATEMRAD2
• PATEMRCITY	• PATEMRST	• PATEMRZIP

**NOTE:** For additional setup on Applications within Electronic Forms please see the [Electronic Forms User Guide](#).