

What security is needed to allow a user to add and remove filters in Order Chronology?

- Additional security is needed to add, remove, and set filters to default checked/unchecked in Order Chronology. There are three behaviors set up in System Administration that allow users to add and edit filters for Order Chronology.
- Path: Web Client > Application Drawer > System Administration > Select Login > Behavior Control > New > Step 1: Behavior control > Step 2: Allow > Step 3: Select bold text for behavior control > Add > Select the behaviors for Modify preferences (Filter Builder), Modify value of a preference (checked, unchecked) (Filter Builder), Edit existing filters (Filter Builder) > Insert > Save > Back arrow

How do I add/set up filters in Order Chronology?

- Filters can be adjusted directly from Order Chronology as well as via System Administration.
- Path to set up Filters via Order Chronology: Web Client > Application Drawer > Charts > Select Patient > Order Chronology > Select the funnel icon > Select Add to add a filter from the available list > Highlight desired filter > Select > Filter will pull to main User-Specific preferences screen as default checked (any time the user accesses Order Chronology, that filter will already be checked). To leave unchecked, select filter to highlight, then select Default Unchecked.
- Path to Set up Order Chronology Filters via System Administration: Web Client > Application Drawer > System Administration > Select Login > Filters > Select desired option (Order Chronology Ancillary Order Filters, Order Chronology Nursing Order Filters, Order Chronology Pharmacy Order Filters) > Add > Click to highlight desired filter > Select > Set filters as Default Checked or Default Unchecked, as desired > Back Arrow
- Please note that users cannot build/add custom filters to Order Chronology at this time.

What filtering options can be added to Order Chronology?

- Three hard-coded filter options for Pharmacy, Ancillary, and Nursing are available in Order Chronology. Each parent filter has additional hard-coded filter parameters that may be added to the Order Chronology screen per user.
- Pharmacy: Filter options are Renew Orders, IV, Non IV, Antimicrobial Orders and PRN.
 - *Renew Orders*: Displays only orders that have a renewal date displayed in the Additional Info column in Order Chronology. These items are set up with Reorder Days on page 1 of Pharmacy Information.
 - *IV*: Displays only orders that have a defined order type of IV.
 - *Non IV*: Displays only orders that have a defined order type of Non IV.
 - *Antimicrobial Orders*: Displays orders that have been set up with the major formulary code of 08 in the Item Master Pharmacy Information.
 - *PRN*: Displays only medication orders that have a defined frequency beginning with PRN. This will include PRN, PRN X1, PRN Q_H, etc.
- Ancillary: Filter options are determined by department settings.
 - If a department is set up as an Ancillary Order Entry department (associated with an OE prefix), there will be a corresponding filter to select.
 - Checking an ancillary filter displays any orders with that ancillary issuing department.
- Nursing: Filter options are Exclude Standard Nurse Orders and Nursing Stop Orders.
 - *Exclude Standard Nursing Orders*: If checked, this will remove any nursing orders with an order type of Standard. Standard orders are nursing orders that do not require a physician signature or are generated from Ancillary Orders, like Lab.
 - *Nursing Stop Orders*: When creating a nursing order, users can enter a Start and Stop date/time. If a stop time for an order is used, then the Stop date will display in the Additional Information

column in Order Chronology. Checking this filter will display only nursing orders with an associated stop date scheduled.

Why does Order Chronology default to List Type ALL on our EDIS patients?

- Emergency departments utilizing TruBridge EDIS software are able to default the Order Chronology List Type to ALL via the ED Control Information set up.
- Path: Web Client > Application Drawer > Tables > Control > ED Control Information header > General Control > Select appropriate department > Default Order Chron Order List Type to ALL check box.
- If the check box option is checked, Order Chronology will default the Order list to ALL radio button for patients checked in to the tracking board of the ED department.
- If the check box option is unchecked, Order Chronology will default the Order list to ACTIVE radio button for patients checked in to the tracking board of the ED department.
- Please note that the option to set up this default is only available for TruBridge EDIS departments.

Can Pending Future Orders be excluded from the display in Order Chronology?

- Yes. This can be done by checking the 'Exclude Pending Future Orders' Order check box option added with the 22.01.00 update.
- If checked any order at a Pending Future status will be excluded from the list of orders displayed.
- This filter option will work in conjunction with the other filtering options selected.
- Please note that this check box is sticky and will need to be manually unchecked to include orders at a Pending Future status.

How can a user filter using a date range?

- Users can utilize the Date Range picker added with the 22.01.00 update to filter orders based on the Start/Schedule date of the order. This will be available only in our Web Client platform.
- The Date Range option will default to All and the user will be able to change this to Current Day, Previous Day, Previous 2 Days or Manual Selection.
- Please note that if Manual Selection is chosen, a date must be entered in both the beginning and ending date range to search.