#### What should we do if a user discontinued a medication via EMAR or Order Chronology in error?

• To make a discontinued medication active again, Evident's best practice is to contact pharmacy and have them remove the stop code of D. Once they remove the code, the order will become active again. Simply amending the Discontinue action will not make the order active again. If pharmacy is not available to remove the stop code, a new order will need to be placed.

## How do I give an employee complete access to the Updated EMAR and what is the pathway to add the behaviors via Identity Management?

- See the image below that lists the behaviors that are required for an employee to have complete access to the Updated EMAR.
- Pathway to add the Updated EMAR behaviors for an employee via Identity Management: Thrive UX > System Administration > Search for the employee > Select the appropriate employee > Select Ctrl > Select MAR > Select New > See the detailed steps below to finish adding the behaviors
  - Step 1: Select the checkbox next to "MAR Behavior Option is EMAR Behavior Option"
  - Step 2: Select the green icon next to "Allow user ability" and the icon changes to a plus sign
  - Step 3: Select EMAR Behavior Option
  - Step 4: Select Add
  - Step 5: Highlight all of the behaviors: Can Administer Medications, Can Be Second Witness, Can Change PCA Protocol, Can Change Diabetic Record, Can Administer Class 3 Thru 5 Substances, Can Administer Class 1 or 2 Substances, and select Insert

Thrive UX Help CPSI-2015			Sara Ladni	ier _	ФX
SYSTEM ADMINISTRATION Behavior Controls			System Administration	srl8302 ×	<b>,</b> ⊞
Login: srl8302 Status: Display Name: Sara Ladnier Current Facility: Current Role:	Enabled Last Password Change: 10 MPEMR IN HOSPITAL Next Password Change System Administrator	: Oct 15, 2019 UTC/GMT : Jul 10, 2022 UTC/GMT			
🗢 🕜 Add 🔇 Remove					
SELECTED BEHAVIOR CONTROLS					
Application MAR MAR MAR MAR MAR MAR		Description Administer Medications Be Second Witness Change PCA Protocol Change Diabetic Record Administer Class 3 Thru 5 Substances Administer Class 1 Or 2 Substances			

• Step 6: Select the back arrow and select the save icon

# Regarding some key functionality topics, can a "Scheduled date and time" be used more than once in Updated EMAR?

• No. Currently with the Updated EMAR, the scheduled date and time can only be documented against one time. When attempting to either document a med administration or omission, it is best practice to scan the medication or the user can select the scheduled time from the grid.

### Can I customize PRN administration reasons in Updated EMAR?

Yes. The reasons can now be customized based on the facility's preference. To set up or modify the
existing PRN administration reasons, use the following pathway: Thrive UX > Tables > Clinical > PRN
Administration Reasons.

## Can the colors be customized on the Updated EMAR?

• Yes. The colors can now be customized based on the facility's preference. To set up or modify the existing colors, use the following pathway: Thrive UX > Tables > Clinical > EMAR Colors Table.

### Do we need to use the End of Shift option to post charges in Updated EMAR?

- No. The "End of Shift" option NO longer has to be utilized to post charges due to several improvements regarding Charge Upon Administration with Updated EMAR which include:
  - Charges will post to the account immediately after administration and no longer depend upon End of Shift.
  - Medications will be credited if administrations are removed or amended.
  - Sliding Scale Insulins will now charge per unit. **NOTE**: The strength and unit for insulins with protocols should be set up as Unit(s) in the Pharmacy Information "Other Units" field to ensure accurate charging takes place.

#### How do we print the Med Verify Compliance Report when transitioning to Updated EMAR?

- The Med Verify Compliance Report has now been separated into two reports as listed below:
  - The Med Verify Compliance Report is accessed via Report Dashboard.
    - Can be ran by Employee or by Patient
    - This report is used for your scanning percentages.
  - The Medication Warnings and Overrides Report may be accessed via Report Dashboard.

# What is the process for going live with Updated Electronic Medication Administration Record (EMAR)?

- When your facility is interested in going live with Updated EMAR, please create a situation and our support staff will discuss this process with you and schedule a "Go Live" date.
- Before turning on Updated EMAR, an Evident representative will discuss the new updates your staff will experience when transitioning to the new version and go through our Self-Install Checklist.
- Evident is requiring all clients to move to the Thrive Patient Care Portal version of EMAR by October 9, 2019. We encourage all customers to begin finalizing their plans for this transition leading up to this date, if not already completed. After the deadline, Evident will only provide support for the Thrive Patient Care Portal version of the EMAR. Evident will not be making any programming changes in legacy EMAR, unless Evident determines it's a patient safety issue.

# Why is the system not prompting the user to scan more than once to equal the ordered dose on IV medications?

- Evident's Best Practice is to scan the Thrive generated IV label. If a Thrive generated IV label is not
  available to scan, the vial may be scanned if it's listed as the first component in the additives field in
  the predefined information section of the item. If the vial is scanned instead of the Thrive generated IV
  label, the "Require Dose Entry for IV Orders" checkbox must be selected in the Chart Type Control
  table so that the user will be required to enter the correct administered dose (see next question for
  details).
- Patient Safety Note: When administering IV medications, nursing should review the ordered dose for each component by selecting the ! from the main MAR screen, or reviewing the components from the medication administration screen.

#### How do I make the dose field required on the medication administration screen?

- PATH: Nursing Admin department > Hospital Base Menu > Print Reports > Nursing Chart Masters > Select Chart type > Chart type control table > Require IV dose entry
- **NOTE**: A chart type must be selected on the patient's virtual chart and the chart type must have the Require IV dose entry checked in the chart type control table.

For other infusion documentation, please review the IV Infusion Documentation FAQ and the Medication Titration FAQ located on the <u>Application FAQs</u> page on CPSIQ.