

Tip Sheet: Documenting Using Flowcharts



Flowcharts allow the clinical user to document against a patient's chart using a predefined set of questions and answers. Flowchart documentation will flow onto one of the Point of Care Reports (such as the nursing Patient Progress Notes) that will eventually be stored as part of the patient's Clinical History.

HEATHER'S PHYSICAL ASSESSMENT for CLARK KENT

Previous Next Add Picture Problem List Notes Demographics Phys Doc Med-Act

	02/12 07:54	02/12 07:55	02/14 15:42	02/17 11:26	03/05 07:35	03/05 10:18	03/05 10:23	03/05 10:26	03/09 07:11	03/09 10:44
Vital Signs	Temperature		98.9							
	Pulse		54							
	Respiration		28							
	Blood Pressure		132/74							
	O2SAT		99							
	VS Combo		Data							
Assessment	Weight (kg) & Height/Length	95.26	112.52	104.33					103.87	
	SURGICAL HISTORY:									
	REQUIRED QUESTION TEST:									
	SOCIAL HISTORY - ALCOHOL QUANTITY PER DA									
Problem List	Do you have pain now?									
	Acute Pain 2				Interven	Interven	Interven	Interven		
	New Problem									
Activity	Identifies: Disease Process:									

Ready Unver CL Interface CHART MENU Reflex Completed Room: 00008 Exit

- Login to Thrive UX/ChartLink (if using Thrive, start with underlined area below).
- Select the icon to open main menu.
- Select System Menu (If prompted select appropriate Facility).
- Select the POC Access button.
- Select the appropriate Patient from Whiteboard.
 - You may be prompted to select Printer.
 - Choose Workstation or another printer.
 - Save.
 - Select the Back Arrow to patient Virtual Chart.
- Select the tab at top containing Flowchart Menu (usually labeled Flowcharts or Documentation).
 - Select FLOWCHART MENU.
 - Select the radio button for NEW (to open a new flowchart) or the radio button for EXISTING if already opened previously (should default to Existing if Flowcharts have been opened).
- Select the desired Flowchart from list.
- Navigate through pages of Flowchart using the solid arrows on left.
 - The Single arrow advances one page.
 - The Double arrow advances to the End or Beginning of flowchart, respectively.
- Entering Data on Flowchart:
 - Select the question on the left side of Flowchart if entering a new Column/Time point, or
 - If adding data to an existing Column/Time point of data: Select the cell of the column for desired question.

- Select one or more pre-defined answers from the 12 available choices.
- or Select the blank white box to enter a free text answer.
- If an incorrect answer is chosen, click on CLEAR then choose correct answer.
- Once finished documenting on question Select NEXT to move to next question in Flowchart or UPDATE to return to Flowchart grid (either choice will save your data).

** There are also pre-built Vital Signs questions that can be used in any flowchart. These questions allow the user to document assessed Vitals such as blood pressures, respiration, and O² saturation. The Vitals questions are hard coded and cannot be modified and have built in answer formats. These questions do communicate with our Vital Signs app available in ChartLink.*

*** There are other specially coded questions available that can be used in flowcharts that link the question to other areas of the Thrive software, such as Height/Weight.*

- When finished documenting on Flowchart, Select EXIT at bottom right.
 - If Reflexes have been built into this Flowchart, then a Response screen will open showing Reflexes awaiting approval.
 - For more information on reflexing from Flowchart, see CPSIQ or Reflexing in Flowcharts tip sheet.
- To return to patient Virtual Chart select Exit to leave the Flowchart Menu

For more information on this topic, please see CPSIQ for an in-depth presentation.